

APPLING COUNTY SCHOOL SYSTEM PRE-K REGISTRATION

PLEASE MAIL THE COMPLETED APPLICATION AND REQUIRED DOCUMENTS TO THE ADDRESS LISTED BELOW.

**APPLING COUNTY BOARD OF EDUCATION
ATTENTION: PRE-K REGISTRATION
249 BLACKSHEAR HWY
BAXLEY, GA 31513
(912) 367-8821**

On April 17, 2023, Pre-K applications will be posted on the Appling County Board of Education website at <http://appling.k12.ga.us/>. Additionally, paper copies will be available outside the Appling County Board of Education from 7:30 AM to 4:30 PM on school days from April 17th through April 28th. After April 28th, paper copies will be available at all school offices and outside the Pre-K Office on Auburn Street from 8:30 AM to 2:00 PM on school days.

Pre-K applications for Appling County Elementary Complex, Altamaha Elementary School, or Fourth District Elementary School will be accepted for review on a first-come, first-serve basis with completed application and required documents. Applications must be postmarked on the day of April 17, 2023 or after. We highly recommend using a 9 x 12 envelope when mailing your Pre-K application. The postmarked date on the envelope will determine the order in which applications are processed. Incomplete applications and/or missing required documents will be placed on a waiting list.

Children must be 4 years old on or before September 1, 2023 to attend Pre-K for the 2023 – 2024 school year. When seats are filled for designated sites, applications will be placed on a waiting list until more seats are available. Please include your email and phone number on the application where you may be contacted. Your application status will be confirmed by email within fourteen days of submission.

Parents/guardians circle the school of preference at the top, right corner of page 1 on the Pre-K application. **If you wish to transport your child to a school out of your home address school zone, please complete the document entitled "Intradistrict Transfer Request Form" included in the Pre-K application paperwork.**

Parents/guardians must mail copies of the documents listed below with the completed Pre-K application. If parents/guardians do not have access to a copier, please email document pictures or attachments to tori.white@appling.k12.ga.us.

1. **Certified Birth Certificate**
2. **Social Security Card**
3. **Appling County Residency** (We require a recent copy of your **water, gas, or electric bill**. Please ensure the bill is in the name of the parents/guardians of the child. If not, we require a notarized letter from the billed individual stating the parent/guardian and child live at the address listed on the bill in addition to a copy of the bill.)

ONLY IF APPLICABLE

4. **Medicaid, Amerigroup, or Wellcare** (This is required ONLY if your child receives any form of Medicaid.)

All children PLACED in the Appling County Pre-K Program will receive an enrollment confirmation EMAIL by JULY 10, 2023.

Please email Cheryl Barlow at cheryl.barlow@appling.k12.ga.us for additional information.